

**RECORD OF PROCEEDINGS
REGULAR MEETING
JANUARY 12, 2026**

The Bath Township Board of Trustees met in the Trustee Meeting Room on January 12, 2026 at 6:30pm for the purpose of conducting the business of the Township. The President of the Board, Mrs. Sharon Troike convened the meeting. Trustees present were Mr. Sean Gaffney and Mrs. Elaina Goodrich.

CALL TO ORDER

Mrs. Troike called the meeting to order at 6:30pm.

PLEDGE OF ALLEGIANCE

Mrs. Troike requested the audience join her in the Pledge of Allegiance.

WELCOME

Mrs. Troike welcomed everyone in attendance and stated the purpose of the meeting is to conduct the business of Bath Township. There will be time for citizen comments at the end of the meeting.

APPROVAL OF AGENDA

Mrs. Troike requested, and **Mrs. Goodrich moved to approve the agenda. Mr. Gaffney seconded the motion. All Ayes. Motion passed 3-0.**

FISCAL OFFICER LAURA TUTTLE

Report/Recommendations

1. Fiscal Officer Tuttle recommended, and **Mr. Gaffney moved to approve regular purchase orders 2025-01485 and 2026-00001 through 2026-00250 and payments in the amount of \$123,314.83.**

Included in the payments are the following:

- \$19,139.92 to Cargill for road salt (Service)
- \$16,245.41 to Software Solutions for annual accounting and payroll software (Admin)
- \$42,500 to Troike Building Corp. for reimbursement of fire escrow funds (Admin)

Mrs. Goodrich seconded the motion. The Fiscal Officer called the roll.

Mr. Gaffney, **Aye**
Mrs. Goodrich, **Aye**
Mrs. Troike, **Aye**

MOTION PASSED

2. Fiscal Officer Tuttle recommended, and **Mrs. Goodrich moved to approve meeting minutes for the December 15, 2025 Regular Trustee Meeting. Mr. Gaffney seconded the motion. All Ayes. Motion passed 3-0.**
3. Fiscal Officer Tuttle recommended, and **Mr. Gaffney moved to approve meeting minutes for the December 22, 2025 Special Trustee Meeting. Mrs. Troike seconded the motion. Mrs. Goodrich abstained. All Ayes. Motion passed 2-0.**
4. Fiscal Officer Tuttle stated the correspondence log is available for public view.

POLICE CHIEF VITO F. SINOPOLI

Report/Recommendations

1. Chief Sinopoli recommended, and **Mrs. Goodrich moved to approve the hire of Emily Mullenix as a full-time police officer at the hourly rate of \$30.07, effective February 1, 2026, as outlined in the FOP Labor Agreement with the stipulation of a one-year probationary period in compliance with the Bath Township 2026 Organizational Personnel and Policy Manual. Mr. Gaffney seconded the motion. All Ayes. Motion passed 3-0.**

Oath of Office

The Oath of Office of Emily Mullenix, full-time Police Officer administered by Board President, Sharon Troike.

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2. Chief Sinopoli recommended, and **Mr. Gaffney moved to approve the contract with AXON for Year 4 (of 5) for the Taser contract at a cost of \$14,179.99. Mrs. Goodrich seconded the motion. All Ayes. Motion passed 3-0.**
3. Chief Sinopoli recommended, and **Mrs. Goodrich moved to approve the 2026 annual contract and payment to Sundance for the cloud hosting services for NextGen 9-1-1 at a cost of \$3000. This is a 60/40 split with FD. Mr. Gaffney seconded the motion. All Ayes. Motion passed 3-0.**
4. Chief Sinopoli recommended, and **Mr. Gaffney moved to approve the 2026 annual contract and payment to Sundance for the CAD disaster support services for \$6000 which is a 50/50 split with the Fire Department. Mrs. Goodrich seconded the motion. All Ayes. Motion passed 3-0.**
5. Chief Sinopoli recommended, and **Mrs. Goodrich moved to approve the annual contract with Getac (Upstate Wholesale Supply Inc.) for body and dash camera contract in the amount of \$14,733 which includes cloud maintenance and the video/software license fees. Mr. Gaffney seconded the motion. All Ayes. Motion passed 3-0.**
6. Chief Sinopoli recommended, and **Mr. Gaffney moved to approve the annual contract with Sundance for the multi-factor authentication software and license maintenance fees in the amount of \$1,200. Mrs. Goodrich seconded the motion. All Ayes. Motion passed 3-0.**
7. Chief Sinopoli recommended, and **Mrs. Goodrich moved to approve the 2026 annual contract and payment to Biometric Information Management for the technical support and service contract for the digital fingerprint system at a cost not to exceed \$3,000. Mr. Gaffney seconded the motion. All Ayes. Motion passed 3-0.**
8. Chief Sinopoli recommended that the Trustees consider Resolution 2026-02 Ohio Law Enforcement Body Armor Grant funded by the Ohio Bureau of Workers' Compensation for the replacement of six bulletproof vests at a cost of \$5,907. The grant is a 75/25 match.

Mrs. Goodrich introduced the following resolution and moved its adoption:

**BATH TOWNSHIP RESOLUTION 2026-02
TO APPLY FOR THE OHIO LAW ENFORCEMENT BODY ARMOR PROGRAM**

WHEREAS, the Ohio Law Enforcement Body Armor Program is funded by the Ohio Bureau of Workers' Compensation; and,

WHEREAS, the Program provides money to eligible applicants for the purchase of 6 body armor vests to enhance the safety and prevent injury of law enforcement officers, and has funding available to Bath Township Police Department in the amount of \$5,907.00 with a local match of 25%; and,

WHEREAS, Bath Township is committed to officer safety and the Board recognizes the need for ballistic vests for each officer to protect them in the line of duty; and,

WHEREAS, the Bath Township Board of Trustees desires financial assistance for ballistic vests;

NOW THEREFORE BE IT RESOLVED, that the Bath Township Board of Trustees:

1. Approves the filing of an application to the Ohio Law Enforcement Body Armor Program.
2. That Chief of Police, Vito F. Sinopoli, is hereby authorized and directed to execute and file an application and to provide all information and documentation required to become eligible for possible funding assistance.
3. That Bath Township has obligated the funds required to satisfactorily complete the proposed project and become eligible under the terms and conditions of the grant program to be reimbursed.

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FURTHER, that the Fiscal Officer be directed to use Special Revenue Fund 673 and if the grant is awarded, to amend the 2026 Certificate of Estimated Resources and the Permanent Appropriations to reflect the new revenue and expenses.

Mr. Gaffney seconded the resolution and discussion was held.

The Fiscal Officer called the Roll:

Mrs. Troike, **AYE**

Mr. Gaffney, **AYE**

Mrs. Goodrich, **AYE**

Resolution Adopted

FIRE CHIEF ROB CAMPBELL

Report/Recommendations

1. Chief Campbell recommended, and **Mr. Gaffney moved to accept the resignation of Part-Time Firefighter/Paramedic Rafael Muniz effective January 31, 2026. Mrs. Goodrich seconded the motion. All Ayes. Motion passed 3-0.**

SERVICE DIRECTOR CAINE COLLINS

Report/Recommendations

1. Service Director Collins recommended, and **Mrs. Goodrich moved to enter into an agreement with Terminix for the 2026 Pest Control Services for Bath Township facilities in the amount of \$7,967.50. Mr. Gaffney seconded the motion. All Ayes. Motion passed 3-0.**

PARKS DIRECTOR JEFF FRANCE

Report/Recommendations

1. Parks Director France recommended, and **Mr. Gaffney moved to post/advertise for employment opportunity of Part-Time Parks Personnel level 1. Applications will be accepted until position is filled. Mrs. Goodrich seconded the motion. All Ayes. Motion passed 3-0.**

PLANNING DIRECTOR/ ZONING INSPECTOR WILLAM FUNK

Report/Recommendations

1. Zoning Inspector Funk recommended, and **Mrs. Goodrich moved to approve the contract with Compass Point Planning to update the Bath Township Zoning Resolution in an amount not to exceed \$50,000. Mr. Gaffney seconded the motion. All Ayes. Motion passed 3-0.**

ADMINISTRATOR VITO F. SINOPOLI

Report/Recommendations

1. Administrator Sinopoli recommended, and **Mr. Gaffney moved to approve the 2025 Ohio Department of Transportation Township Highway System Mileage Certification confirming 63.21 miles of Bath Township roadways in Summit County. Mrs. Goodrich seconded the motion. All Ayes. Motion passed 3-0.**
2. Administrator Sinopoli recommended, and **Mrs. Goodrich moved to enter into an agreement with Environmental Design Group for engineering and design work including but limited to parking lot expansion and stormwater management at Bath Community Park, not to exceed \$55,400. Mr. Gaffney seconded the motion. All Ayes. Motion passed 3-0.**
3. Administrator Sinopoli recommended, and **Mr. Gaffney moved to accept a donation in the amount of \$500 from Marilee and Harold Goar to be used in support of the upkeep of the Bath Nature Preserve. Mrs. Goodrich seconded the motion. All Ayes. Motion passed 3-0.**
4. Administrator Sinopoli recommended that the Trustees consider Resolution 2026-01 Organizational Resolution and Personnel Policy Manual for 2026.

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Mr. Sean Gaffney introduced the following resolution and moved its adoption:

**BATH TOWNSHIP RESOLUTION 2026-01
TO ADOPT THE ORGANIZATIONAL RESOLUTION, PERSONNEL POLICY MANUAL AND JOB
DESCRIPTIONS MANUAL**

WHEREAS the Township operates with regard to several master documents; and,

WHEREAS the Township Administrator has proposed the attached 2026-01 Organizational Resolution for adoption along with the Bath Township Personnel Policy Manual and Job Descriptions Manual; and,

WHEREAS the Department Heads of the Township have reviewed the documents and found them to be in order.

NOW THEREFORE BE IT RESOLVED, that the Organizational Resolution 2026-01, the Bath Township Personnel Policy Manual and Job Descriptions Manual are effective January 1, 2026 and attached to and made a part of these Minutes.

Mrs. Elaina Goodrich seconded the Resolution for discussion.

The Fiscal Officer called the Roll:

Mrs. Troike, **AYE**

Mr. Gaffney, **AYE**

Mrs. Goodrich, **AYE**

Resolution Adopted

5. Administrator Sinopoli recommended that the Trustees consider Resolution 2026-03 Bath Community Fund Impact Grant.

Mrs. Goodrich introduced the following resolution and moved its adoption:

**BATH TOWNSHIP RESOLUTION 2026-03
TO APPLY FOR THE BATH COMMUNITY FUND IMPACT GRANT**

WHEREAS, the Bath Community Fund (BCF) carries out volunteer service in the local community and raises funds to improve the lives of residents in the Bath Township area, and;

WHEREAS, BCF has been supporting the community through contributions since 2016, and;

WHEREAS, BCF has monies available (\$10,000) as an impact grant to be used for applicable projects in the community connected with the America 250 celebration, and;

WHEREAS, the Bath Township Board of Trustees desires financial assistance for the America 250 celebration and expenses related to community event programming for the 2026 calendar year;

NOW THEREFORE BE IT RESOLVED, that the Bath Township Board of Trustees:

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1. Approves the filing of an application to the Bath Community Fund; and
2. Kasha Brackett is hereby authorized and directed to execute and file an application and to provide all information and documentation required to become eligible for possible funding assistance; and
3. Bath Township has obligated the funds required to satisfactorily complete the proposed project and become eligible under the terms and conditions of the grant program.

FURTHER, that the Fiscal Officer be directed to use Special Revenue Fund 685 and if the grant is awarded, to amend the 2026 Certificate of Estimated Resources and the Permanent Appropriations to reflect the new revenue and expenses.

Mr. Gaffney seconded the resolution and discussion was held.

The Fiscal Officer called the Roll:

Mrs. Troike, **AYE**
Mr. Gaffney, **AYE**
Mrs. Goodrich, **AYE**

Resolution Adopted

6. Administrator Sinopoli recommended that the Trustees consider Resolution 2026-04 Supporting Road Closures for Community Parades.

Mr. Gaffney presented the following Resolution and moved its adoption:

RESOLUTION 2026-04

A RESOLUTION EXPRESSING TOWNSHIP SUPPORT AND REQUESTING APPROVAL FROM THE COUNTY EXECUTIVE FOR TEMPORARY ROAD CLOSURES IN CONNECTION WITH COMMUNITY PARADES

WHEREAS, Bath Township supports community events that promote civic pride in celebration of America's 250th Anniversary, public engagement, and community spirit, including organized parades conducted in coordination with public safety officials; and

WHEREAS, the Summit County Executive is the appropriate authority to approve the temporary closure of county roads for special events; and

WHEREAS, Bath Township desires to formally express its support for two separate community parades requiring temporary road closures on designated dates and times; and

WHEREAS, the proposed closures have been reviewed at the local level and will be coordinated with the Bath Township Police, Fire, and Road Department to ensure public safety, traffic control, and access for emergency vehicles;

NOW THEREFORE BE IT RESOLVED by the Bath Township Board of Trustees Summit County, State of Ohio, that:

SECTION 1. Bath Township hereby supports and requests approval from the County Executive for the temporary closure of the following roads for a community parade on May 27, 2026, beginning at approximately 6:30 p.m., subject to coordination with public safety officials:

- Revere Road between Woodsmill Rd. and Everett Rd; and

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- A portion of Everett Road from the intersection of Revere Road to 3080 N. Revere Rd. Richfield, Ohio 44286

SECTION 2. The Township further supports and requests approval from the County Executive for the temporary closure of the following roads for a community parade on June 6, 2026, beginning at approximately 11:00 a.m., subject to coordination with public safety officials:

- A portion of Bath Road from 3980 W. Bath Rd. to the intersection of Cleveland Massillon Rd; and
- A portion of Cleveland-Massillon Road from the intersection of W. Bath Rd. north to the intersection of Shade Rd.

SECTION 3. The closures referenced in Sections 1 and 2 shall be temporary in nature and limited to the duration necessary to safely conduct the parades, including reasonable time for setup and dispersal, as determined by law enforcement and road department officials.

SECTION 4. Bath Township commits to coordinating with the Summit County Engineer, Bath Township Police Department, Bath Township Fire Department, and the Bath Township Road Department to ensure adequate traffic control, signage, detours, and emergency access during the events.

Mrs. Goodrich seconded the motion, discussion and roll call:

Mrs. Troike, **AYE**
Mr. Gaffney, **AYE**
Mrs. Goodrich, **AYE**

Resolution Adopted

TRUSTEES: ELAINA GOODRICH, SHARON TROIKE, AND SEAN GAFFNEY

FUTURE TRUSTEE MEETINGS AND EVENTS

Public Hearing (ZC 25-01)	January 13, 2026, 5:30pm	Trustee Meeting Room
Heritage Corridors of Bath	January 14, 2026, 4:30pm	Trustee Conference Room
Park Board	January 15, 2026, 6pm	Trustee Meeting Room
Water and Sewer District Board	January 20, 2026, 6pm	Trustee Conference Room
Board of Trustees Meeting	January 26, 2026, 4pm	Trustee Meeting Room
Appearance Review Commission	February 2, 2026, 5pm	Trustee Meeting Room
Board of Trustees Meeting	February 9, 2026, 6:30pm	Trustee Meeting Room
Discover Bath Barns	February 10, 2026, 5pm	TBD
Zoning Commission	February 12, 2026, 6pm	Trustee Meeting Room

*A full list of events and meetings is posted to www.bathtownship.org and updated weekly.

ADJOURNMENT

There being no further business before the Board, the meeting was adjourned at 7:21pm.

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Sharon A. Troike, President
Bath Township Board of Trustees

Sean F. Gaffney, Vice President
Bath Township Board of Trustees

Elaina E. Goodrich
Bath Township Board of Trustees

Laura Tuttle
Fiscal Officer

Date: January 12, 2026
Bath Township Board of Truste

